



Your First Choice for Gases, Welding & Innovative Solutions Since 1929

22 Albiston Way

Auburn, ME 04210

Phone: (207) 784-5788 Fax: (207) 784-5240

### APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

#### PERSONAL INFORMATION

*Incomplete information could disqualify you from further consideration. Please complete all fields.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Home Phone # \_\_\_\_\_ Mobile Phone # \_\_\_\_\_

Are you eligible to work in the U.S?  Yes  No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.)  Yes  No

Have you ever been terminated or asked to resign by an employer?  Yes  No

If **yes**, please provide company names and details: \_\_\_\_\_

#### DESIRED EMPLOYMENT

Date you can start: \_\_\_\_\_

Position Title: \_\_\_\_\_

Are you currently employed?  If so, may we contact your present employer?

Can you work overtime, including weekends?  Yes  No

#### REFERRAL SOURCE

How did you hear about this position? \_\_\_\_\_

If you were referred by an employee, what is their name? \_\_\_\_\_

Have you ever worked for this company before?  Yes  No

If yes, explain: \_\_\_\_\_

EDUCATION	Name and location of school:	Years Attended:	Degree Received:	Major:
High School				
College or University				
Trade or Business School				

**EMPLOYMENT HISTORY**

Include your last three (3) years of employment history, including periods of unemployment, starting with the **most recent** and working backwards in time.

*Incomplete information could disqualify you from further consideration.*

From:	To:	Employer Name:	Telephone:( )
Job Title:		Address:	
Immediate supervisor name and title:		Summarize the nature of work performed and job responsibilities:	
Reason for leaving:			

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Job Title:		Address:	
Immediate supervisor name and title:		Summarize the nature of work performed and job responsibilities:	
Reason for leaving:			

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

\_\_\_\_\_

Computer Skills (please describe): \_\_\_\_\_

**REFERENCES** Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address & Phone	Company	Years Acquainted
1			
2			
3			

**Please read carefully before signing.**

Maine Oxy-Acetylene Supply Co. is an equal opportunity employer. Maine Oxy does not discriminate in employment on the basis of race, color, religion, national origin, disability, age, gender, sexual orientation, marital status, or military status.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Maine Oxy to hire me. If I am hired, I understand that either Maine Oxy or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Maine Oxy has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Maine Oxy true and complete information on this application. No requested information has been concealed. I authorize Maine Oxy to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date \_\_\_\_\_ Signature \_\_\_\_\_